



Dorset Road Infant School

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Thursday 21st May 2020

Dear Parents/Carers,

Re: Potential School Opening for Nursery, Reception, Year 1 and Year 6

As you know, the Government have asked us to plan for school opening from Monday 1st June 2020 for Nursery, Reception, Year 1 and Year 6. On Thursday 28th May 2020, there will be a Government update to tell us whether or not this is definitely going ahead.

We are writing to give you more details about this to keep you informed of our plans at Castlecombe Primary School and Dorset Road Infant School. We will continue to update you with more information between now and 1st June 2020. The plans below are subject to **adequate staffing capacity** throughout the period of opening and therefore could be subject to change.

School opening dates

In order for the reopening of school to run smoothly and safely, we will be introducing a phased return; this means that not all year groups will start back at the same time and we will be following the Government guidance by allowing the younger members of the school to return first.

Please note that Monday 1st June and Tuesday 2nd June will be INSET days so that teachers can be trained in safety procedures and prepare the school for reopening. The school will be closed to all pupils on Monday 1st June and Tuesday 2nd June.

Please see the below dates for reopening of different year groups:

Nursery	From Wednesday 3 rd June. Parents will be contacted separately
Reception	Wednesday 3 rd June – Friday 5 th June MORNINGS ONLY Monday 8 th June onwards FULL DAYS
Year 1	Monday 8 th June and Tuesday 9 th June MORNINGS ONLY Wednesday 10 th June onwards FULL DAYS
Year 6	Monday 15 th June and Tuesday 16 th June MORNINGS ONLY Wednesday 17 th June onwards FULL DAYS

School will continue to be open for children of Key Workers from Wednesday 3rd June 2020.

School opening hours, drop off and pick up

In order to comply with social distancing guidance and to ensure the best possible safety and welfare of staff, parents and pupils, we will be adapting the start and finish times of the school day to stagger the drop off and pick up times for each year group. These times slots must be adhered to in order to ensure we control the number of people in the school grounds at any one time. There will also be strict procedures for dropping off and collecting children.

The school office will be closed and only contact by phone or email is permitted.

Please find below the table of pick up and drop off times for each year group. We will send more information about where to drop off and pick up your child in due course. Please note that as the school office is closed, late arrivals cannot be permitted into school.



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	Mornings only		Full days	
	Drop off	Pick up	Drop off	Pick up
EYFS	08:30	11:30	08:30	14:30 (Fridays 12:45)
Year 1	08:45	11:45	08:45	14:45 (Fridays 13:00)
Year 6	09:00	12:00	09:00	15:00 (Fridays 13:15)
Key worker children (Y2- Y5)	n/a	n/a	08:30	15:15

Early finish on Friday

Please note that school will finish early on a **Friday afternoon** for all pupils (apart from the children of Key Workers) so that the school can be effectively cleaned and so that teachers can have planning and preparation time.

Class sizes and teachers

Guidance states that we are required to reduce class sizes to minimise contact between pupils and pupils will be split into groups of 15 or smaller. Where possible, half of the class will be taught by the class teacher and the other half will be taught by another teacher or adult known to the children. We will not be able to accommodate parental requests for changing these groups. The ability to keep classes open depends on our staff team remaining healthy and well during this period. We will be in touch before your child returns to give you more details about your child's class group, adults working with them and the classroom they will be in.

Other details about the school day

Lunches

There will be no hot school dinners on site. If children require a school meal, it will be a school packed lunch (roll, fruit/vegetable, cake/biscuit and a drink). These will be delivered to the children's classrooms where they will eat before going out to play or eaten outside if the weather permits. School packed lunches will be charged at the normal school dinner rate for Y6 pupils and will fall under the Universal Free School Meals scheme for Reception and Year 1. Children are welcome to bring in their own packed lunch.

Timetable for the day

Children will complete lessons in the morning which will include phonics, reading, maths and English. In the afternoon, children will complete curriculum lessons including some outdoor learning.

This is an uncertain and unsettling time and I would like to reassure you that our staff team are doing everything they can to ensure that the return to school for your child will be as smooth as possible. However, the school day, environment and expectations will be different and we will work with the children on their return to support them with these changes. In the meantime, you could start talking to your child about some of the changes they might see when they return to school.

We will be in touch again soon with more details.

Yours sincerely

Rachel Haig

Rachel Haig
Head Teacher