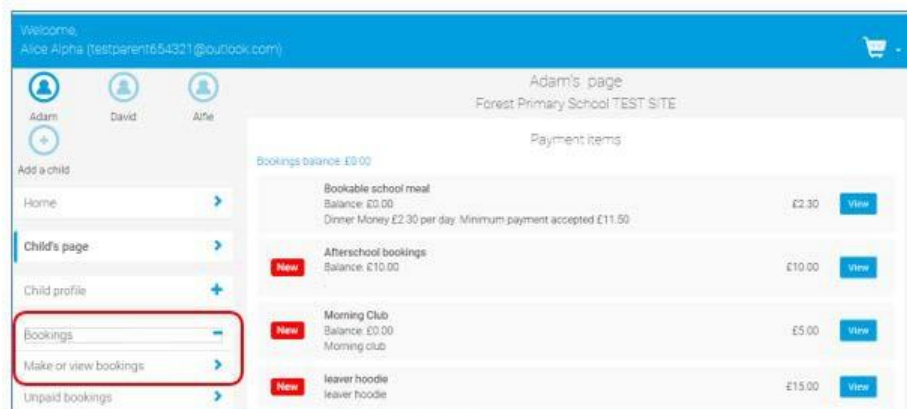


How to make a Wraparound Care booking

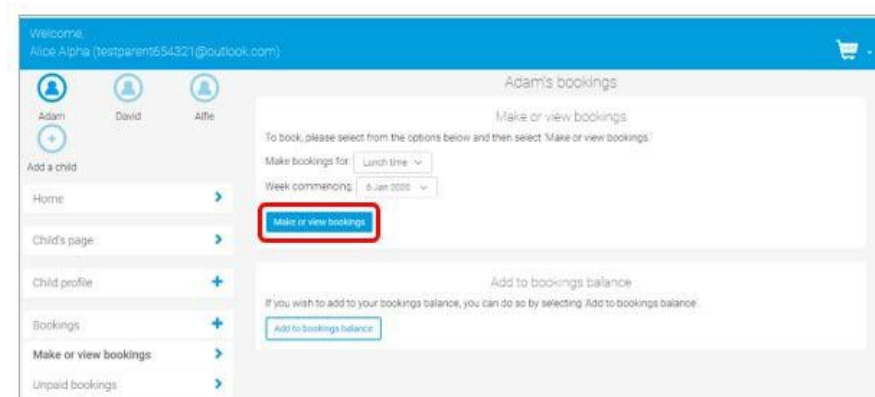
The bookings option will be available in the left side menu (or in the menu drop down if using a mobile device).

Making bookings

1. Go to www.parentpay.com and log in
2. Select the child to make bookings for
3. Select **Bookings > Make or view bookings**



4. Select Breakfast Club / After School Club
5. Select the week to view
6. Select **Make or view bookings**



7. You will then be presented with a booking screen.

- Please click on each date that you wish to book, for the whole of that term.

Mon 18 Jan	Tue 19 Jan	Wed 20 Jan	Thu 21 Jan	Fri 22 Jan
Book a meal	Book a meal	Book a meal	Book a meal	Book a meal
Clear day				

8. Make the required bookings

9. A summary will be displayed at the bottom of the page with any previous unpaid bookings shown in red

Booking summary

[Show symbols](#) | [Help](#) | [Hide info](#)

Adam Aplha's Lunch time

Bookings added	3
Bookings cancelled	0
Cost of new bookings	£6.90
Unpaid bookings	£2.30
Payment due	£9.20

[Cancel](#)
[Confirm bookings](#)

10. Review the booking summary, and select **Confirm booking**.

11. Any credit in your Parent Account will be used to pay for the booking. Any remaining cost can be paid by Bank Transfer (if enabled), Visa Checkout or Other payment method

Basket

Item	Total cost	Edit	Remove
Adam - Bookable school meal	£9.20		



50p

[Tell me more](#)

[Add donation](#)

Order summary

Items:	£9.20
Total:	£9.20
Pay by Parent Account credit:	-£0.00
Amount to pay:	£9.20

Pay by

Bank Transfer

VISA Checkout
[Tell Me More](#)

[Other payment method](#)

[Continue shopping](#)